

**Helpful Tips for Student Enrollment / FFA Roster / Event Registration:
Navigating the Georgia Ag Education/FFA Website**

Updated: August 24, 2015

Most of you should know how to access the Website and login to your Ga. Ag Ed accounts, but for reference sake, step-by-step directions are provided below.

1. To access the Website: <http://gaaged.org/>
2. To log in to your GEORGIA AG ED ACCOUNT:



The screenshot shows the Georgia Agricultural Education website. The top navigation bar includes links for Curriculum & SAE, FFA, GVATA, Young Farmers, Foundation, Alumni, and FFA Camps. The main banner features the 'Amplify' logo and information about the 88th National FFA Convention & Expo (Oct. 28-31, 2015, Louisville, Ky). Below the banner, the 'Georgia Ag Ed: Login' form is highlighted with a green scribble. The form includes fields for Email and Password, a 'Forgot Password?' link, and a 'Log In' button. The page also contains a 'Welcome: About Georgia Ag Ed' section with a mission statement.

3. You have already been provided with your login information. If you have any questions about your login information, please contact Christa Steinkamp- csteinkamp@gaaged.org.
4. Click on the tab, "Go to GA AgEd Online"

5. Click on Account Settings tab on the left to add courses that you teach,
 - a. Select each course from the drop down box
 - b. Click “Add Course.”
 - c. Click “Save Changes” after all courses have been added.

The screenshot displays the Georgia Ag Ed Online interface. At the top, there is a navigation bar with the Georgia Agricultural Education logo and several menu items: Curriculum & SAE, FFA, GVATA, Young Farmers, Foundation, Alumni, and FFA Camps. Below this is a header with the text 'Georgia Ag Ed Online' and a user greeting 'Welcome Lynn Barber' with a 'Logout' link.

The main content area is divided into two columns. The left column contains a 'Dashboard' sidebar with various icons and links: Home, Account Settings (highlighted), Account Balance (State: \$0.00, Region: \$0.00), Teacher Reports, Student Enrollment (with sub-links for Set Student Access Code, Students Pending Approval (1), Affiliation Declaration, and Import from AET), FFA Roster, Event Registration, and Directory.

The right column is titled 'Account Settings' and includes sub-links for 'MY PROFILE' and 'CHAPTER INFO'. Under 'My Profile', there is a profile picture and two sections: 'Basic Information' and 'Login Information'. The 'Basic Information' section contains fields for First Name (Lynn), Last Name (Barber), Office Phone (229-386-3428), Address, City, State (dropdown), Zip Code, Gender (Withheld), and Ethnicity (Withheld). The 'Login Information' section contains fields for Email (redacted), Password (redacted), Emergency Text Messages (with instructions to complete fields for emergency contact), Cell Number, and Cell Carrier (dropdown).

Below the profile information is a 'Save Profile Changes' button. Further down is a section titled '2015-2016 Courses' with the instruction: 'Please add the courses that you will teach below. These choices populate the available course list on the student profiles.' This section features a dropdown menu currently set to '01.012 - Agricultural Leadership and Personal Development' and an 'Add Course' link. Below the dropdown is a list of courses, each with a red 'X' icon and a grey background:

- 01.461 - AFNR-GH - General Horticulture and Plant Science
- 02.421 - AFNR-ASB - Animal Science Technology and Biotechnology
- 02.471 - AFNR-BAS - Basic Agricultural Science
- Approved Program of Study

**The following pages will cover the STUDENT ENROLLMENT tab
on the Georgia Ag Ed Online portal**

INDEX

NOTE There are three ways to enroll students into the online portal (index items 1, 2 and 4)

1. **Teacher Created/Updated Enrollment (pages 2-7)**: This first method will require you, the teacher, or a responsible student to enter all of the student data.
2. **Student Created/Updated Enrollment with Access Code (pages 8-11)**: This method will allow you to create a **unique** Access Code to your chapter (not to each individual student, but for your chapter as a whole). Your students will use the access code to input their student information. *For this information, go to page 8.*
3. **Chapter Affiliation Declaration (pages 12-13)**: The affiliation program provides educators the opportunity to engage all students in the FFA circle of the three-circle model and make a difference to every student in the program by providing them with new opportunities on a daily basis. Affiliation will declare all enrolled Agriculture Education students as FFA members as well. [Find Out More about Chapter Affiliation](#)
4. **Importing from AET (pages 12-13)**: If you are a teacher utilizing AET (Agricultural Experience Tracker), you can import your student enrollment information from their site.

1. Teacher Created/Updated Enrollment:

Locate the tabs on the left-hand side of your screen under the title “DASHBOARD”

1. Click on the tab, “Student Enrollment”. (This page is replacing the Excel enrollment forms we have used the past few years in Georgia.)
2. If you submitted a FFA roster last school year, your FFA last school year roster has been imported into your student enrollment tab for you. (This does not include students who may have been in your class, but not an FFA member. It only includes your most recent FFA members.)

Georgia Ag Ed Online

Welcome [Name] [Logout](#)

Dashboard

Student Enrollment ALL STUDENTS FFA MEMBERS DELETED STUDENTS

Complete Student Enrollment (301 Students)

[Add New Entry](#) [Export to Excel](#) [Generate PDF](#)

NAME	FFA ID	FFA.ORG INV CODE	GRAD YEAR	COURSES SUBMITTED	ACCOUNT TYPE	FFA ROSTER SUBMITTED
✗ Aldridge, Jameson R	6011 [REDACTED]	[REDACTED]	2018	No	FFA Member	No
✗ Aldridge, Kaleb	[REDACTED]59942	[REDACTED]	2017	No	FFA Member	No
✗ Aldridge, Nicholas	6006 [REDACTED]	[REDACTED]	2015	No	FFA Member	No
✗ Alonso, Fernando L	[REDACTED]50956	[REDACTED]	2015	No	FFA Member	No
✗ Alverson, Lewis	6010 [REDACTED]	[REDACTED]	2017	No	FFA Member	No
✗ Ammons, Chance J	[REDACTED]4329	[REDACTED]	2018	No	FFA Member	No
✗ Amspacher, Patrick G	6011 [REDACTED]	[REDACTED]	2015	No	FFA Member	No
✗ Anderson, Remington E	[REDACTED]50934	[REDACTED]		No	FFA Member	No
✗ Anderson, Sarah K	6014 [REDACTED]	[REDACTED]		No	FFA Member	No
✗ Andreoli, Bailey	[REDACTED]50884	[REDACTED]		No	FFA Member	No
✗ Armstrong, Cavias D	60115 [REDACTED]	[REDACTED]		No	FFA Member	No

3. The columns in “Student Enrollment” include: Name, FFA ID, FFA Invitation Code, Graduation Year, Courses Submitted, Account Type, and FFA Roster Submitted.
 - a. Name: Please make sure that you double check the spelling of your student name
 - b. FFA ID: This will only show for students who have been submitted to National FFA and confirmed with National FFA. FFA ID and Invitation Code will not show for new FFA Rosters until later in the school year. The FFA ID and Invitation Code is for the National FFA website.
 - c. FFA Invitation Code: The National FFA ID invitation code will be used when setting up or accessing their MyFFA accounts on the National FFA Website (www.ffa.org)
 - d. Graduation Year: The system asks for a graduation year as opposed to a grade in school.
 - e. Courses Submitted: In order to complete the required information for student enrollment, every student must have courses submitted for the school year.
 - f. Account Type: There are two options for account type: FFA Member and Ag Ed Only. Your imported FFA roster will automatically show the students as Acct. Type: FFA member. If the student only wishes to be in Ag Ed and not FFA, you will choose Ag Ed Only.
 - g. FFA Roster Submitted: This column will show the students you have submitted on your state FFA roster. Make sure to check with the State Ag Ed calendar for FFA roster deadlines.

4. In order to add new students to your student roster, click “Add New Entry.”

5. The “Add New Entry” page:

6. Complete the forms to the best of your knowledge. You are able to edit entries once they are submitted (update SAE, Account Type, etc.)
- If you are entering multiple students at a time, and once the form is completed, press “Create Account & Continue.” This will bring up a new, blank entry form. On the final student you are submitting, press “Create Account & Quit.” This will bring you back to the Student enrollment overview page with all of your students listed.
 - If you are only entering one student, press “Create Account & Quit.” This will bring you back to the Student enrollment overview page with all of your students listed.
(ex: completed enrollment form)

	Account Settings
	Account Balance State Balance: \$0.00 Region Balance: \$0.00
	Teacher Reports
	Student Enrollment Set Student Access Code Affiliation Declaration Import from AET
	FFA Roster
	Event Registration
	Directory

Contact Information

Account Type:

First Name:

Last Name:

Address:

City:

State:

Zip Code:

Grad Year:

Email:

Home Phone:

Cell Phone:

Cell Carrier:

SAE Type:

SAE Category:

Gender:

Ethnicity:

DOB:

7. The newly added student(s) are reflected in the enrollment overview chart:

	Darby, BJ	601238526		No	FFA Member	No
	Dodge, Gabrielle	601238527		No	FFA Member	No
	Doe, John		2017	No	FFA Member	No
	Ensor, James	601238528		No	FFA Member	No
	Fanello, Sabrina	601238529		No	FFA Member	No
	Fowler, Cody	601238530		No	FFA Member	No

8. If you are updating a student's information, simply select their name from the student enrollment overview page.

Student Enrollment

[ALL STUDENTS](#) [FFA MEMBERS](#) [DELETED STUDENTS](#)

Complete Student Enrollment (301 Students)

+ Add New Entry

X Export to Excel

PDF Generate PDF

NAME	FFA ID	FFA.ORG INV CODE	GRAD YEAR	COURSES SUBMITTED	ACCOUNT TYPE	FFA ROSTER SUBMITTED
X Aldridge, Jameson R	601154307	UKEVQK	2018	No	FFA Member	No
X Aldridge, Kaleb	60075	UKEVQK	2017	No	FFA Member	No

*When you click on the student's name, the "student details" page will pull up. Make sure to always save changes!

Student Details

[ALL STUDENTS](#) [FFA MEMBERS](#) [DELETED STUDENTS](#)

Jameson R Aldridge Profile [Delete Student](#) [Transfer Student](#)

Contact Information

First Name:

Last Name:

Address:

City:

State:

Zip Code:

Grad Year:

Email:

Home Phone:

Cell Phone:

Cell Carrier:

SAE Type:

SAE Category:

Gender:

Ethnicity:

DOB:

FFA Information

Member Status:

FFA ID:

FFA Inv Code:

2015-2016 Course Enrollment

Please complete the course enrollment below for each student. If you do not see any courses listed, please designate those on your Advisor Account Settings page first.

New Course
Class
Semester

[Add Course](#)

COURSE	CLASS	SEMESTER
No courses have been added for this school year.		

Save Changes

Cancel Changes

9. After you have added/updated students, please select their Ag course(s) from the drop down menu (vital to our enrollment data). (This list should populate from you teacher profile in Account Settings.)

Student Details ALL STUDENTS FFA MEMBERS DELETED STUDENTS

John Doe Profile [Delete Student](#) [Transfer Student](#)

Contact Information

First Name:
Last Name:
Address:
City:
State:
Zip Code:
Grad Year:
Email:
Home Phone:
Cell Phone:
Cell Carrier:

FFA Information

Member Status:
FFA ID:
FFA Inv Code:

SAE Type:
SAE Category:
Gender:
Ethnicity:
DOB:

2015-2016 Course Enrollment
Please complete the course enrollment below for each student. If you do not see any courses listed, please designate those on your Advisor Account Settings page first.

New Course: Class: Semester: [Add Course](#)

COURSE	CLASS	SEMESTER
No courses have been added for this school year.		

10. Once you have selected the student's course(s) from the drop down menu, the class period, and semester, press "Add Course" and SAVE CHANGES. Make sure to add every course the student is enrolled in through the year.

2015-2016 Course Enrollment

Please complete the course enrollment below for each student. If you do not see any courses listed, please designate those on your Advisor Account Settings page first.

New Course	Class	Semester	
02.475 - AG-BT - Biotechnology (Beaver)	1	1st Semester	Add Course
<hr/>			
COURSE	CLASS	SEMESTER	
✘ 02.421 - AFNR-ASB - Animal Science Technology and Biotechnology	1	2nd Semester	
✘ 02.423 - AFNR-SAC - Small Animal Care	1	1st Semester	

[Save Changes](#)

[Cancel Changes](#)

2. Student Created/Updated Enrollment with Access Code:

*A secondary way to input student information is to create an access code and have the students complete the enrollment information. As mentioned previous, the access code is created by you to be used by your entire student group. ****For this method, students will need access to the internet.*****

1. Under the Student Enrollment tab, click “Set Student Access Code”
 - a. You are able to make this access code unique to you and your group.
 - b. You are also able to select a date range that this access code will be enabled and disabled. This date range is beneficial for you- it circumvents students accessing information after the assigned enrollment day.

The screenshot shows a web application interface. On the left is a navigation menu with items: Dashboard, Home, Account Settings, Account Balance (State: \$0.00, Region: \$0.00), Teacher Reports, Student Enrollment (Set Student Access Code, Affiliation Declaration, Import from AET), FFA Roster, Event Registration, and Directory. The 'Set Student Access Code' option is highlighted. The main content area is titled 'Roster Student Access Code' and contains the following text: 'The Roster Student Access Code is an alternate method for student records and data to be entered into your chapter's account. By setting an access code, students can setup their own accounts. Just provide them with the passcode and direct them to www.GeorgiaFFA.org/StudentRoster'. Below this text are three input fields: 'Access Code:' with the value 'UGAffa' (circled in green), 'Access Start Date:' with the value '10/1/2015', and 'Access End Date:' with the value '10/1/2015'. A 'Save Changes' button is located at the bottom of the form.

2. Utilizing a computer, instruct your students to access www.GeorgiaFFA.org/StudentRoster

The screenshot shows a web browser window with the URL <http://www.georgiaffa.org/studentroster/>. The page header includes the Georgia Agricultural Education logo and navigation links for Curriculum & SAE, FFA, GVATA, and Young Farmers. A large blue banner reads 'Georgia FFA Association'. Below the banner is a blue header for 'FFA Roster - New Student Account'. The main content area contains the text: 'Please enter the access code that was provided to you by your advisor.' Below this text is a text input field and a 'Next' button.

3. Provide your students with the unique access code that **you** created.
4. The student will enter their name and zip code. Make sure they enter all three items- this will help to ensure an existing account will be matched if there is one.

The screenshot shows a web browser window with the URL <http://www.georgiaffa.org/studentroster/checkaccount>. The page header includes the Georgia Agricultural Education logo and navigation links for Curriculum & SAE, FFA, GVATA, and Young Farmers. The main heading is "Georgia FFA Association". Below this is a blue banner with the text "FFA Roster - New Student Account". A message reads: "Please enter your contact information as it needs to show in the FFA Roster." The form contains three input fields: "First Name:" with the value "John", "Last Name:" with the value "Doe", and "Zip Code:" with the value "30646". A "Next" button is located below the zip code field.

5. If the student is already on your FFA roster, the following screen will show. Have the student select their name.

The screenshot shows the same "FFA Roster - New Student Account" form. The input fields now contain "Jameson" for First Name, "Aldridge" for Last Name, and "31501" for Zip Code. A "Next" button is present. A white notification box with a blue close button (X) is overlaid on the form. The notification title is "Account Match Found" and the text reads: "The following accounts have been found that match what you entered. Please choose the appropriate account." Below the text is a blue hyperlink: [Jameson R Aldridge](#).

6. If the student is a brand new entry, the following screen will pull up:

FFA Roster - New Student Account

Please enter your contact information as it needs to show in the FFA Roster.

FFA Member Status:

First Name: *

Last Name: *

Address: *

City: *

State: *

Zip Code: *

Grad Year: *

Email:

Home Phone:

Cell Phone:

Cell Carrier:

SAE Type: *

SAE Category: *

Gender:

Ethnicity:

DOB:

7. Have the students complete the information sheet and press “Create Account.”

8. Because the students are manually entering their information, you (teacher) will need to approve the students. You will notice the tabs on the left-hand side of the screen will show “Student Pending Approval” with a red number reflecting the number of students that have submitted information.

The screenshot shows a web application interface. On the left is a 'Dashboard' sidebar with a menu containing: Home, Account Settings, Account Balance (State Balance: \$0.00, Region Balance: \$0.00), Teacher Reports, and a highlighted 'Students Pending Approval (1)' item. On the right is the 'Student Roster' page, which has tabs for 'ALL STUDENTS', 'FFA MEMBERS', and 'DELETED STUDENTS'. Below the tabs is a section titled 'Student-Created Accounts Pending Approval (1 Students)' with an 'Approve Selected Students' button. A table below shows one student: 'Doe, John', a 2017 grad year, and an FFA Member account type. A checkbox is checked for this student, and a 'Remove' link is present.

	NAME	GRAD YEAR	ACCOUNT TYPE
<input checked="" type="checkbox"/>	Doe, John	2017	FFA Member

9. Check the box to approve the student and then click the “Approve Selected Students” tab.

3. Chapter Affiliation Declaration

1. Click on Student Enrollment, and follow steps listed above for Adding New students and completing Course / other required information for all students listed on the Student Enrollment tab. Once your Student Enrollment is complete, click on Affiliation Declaration.
2. In order to start the chapter affiliation declaration, please make sure that you have your student enrollment total for the entire school year. This number needs to be as **accurate** as possible. (Please review the [Georgia Affiliation FAQ, Policies and Fee Schedule](#) before you submit affiliation declaration.)
3. Under the “Student Enrollment” tab, click “Affiliation Declaration.”

Georgia Ag Ed Online Welcome [redacted] Logout

Dashboard

- Home
- Account Settings
- Account Balance
State Balance: \$0.00
Region Balance: \$0.00
- Teacher Reports
- Student Enrollment
Set Student Access Code
Student Enroll Approval
Affiliation Declaration
Import from AET
- FFA Roster
- Event Registration
- Directory

Chapter Affiliation Declaration

Current Year Status: **Not Submitted**

Chapter Name: **Ware County High FFA**

Upcoming Year Affiliate Member Count:

Agreement: I certify that I am declaring my entire unduplicated Ag Ed enrollment for the upcoming school year. If I submit more members than I declare, I understand that I will be charged the difference if I move into the next affiliation membership tier.

Submit Declaration & Create Invoice

4. Please make sure you read the agreement line. Once you have entered in your upcoming year member count, click “submit declaration & create invoice.”

4. Importing from AET

1. Under the “Student Enrollment” tab, click “Import from AET.” *(The students on the left are students that have been imported in from your previous FFA Roster or added newly added entries through this system. Any students listed on the right are students that are not currently listed in the Student Enrollment information, but have been entered or updated in the AET system.)*

Georgia Ag Ed Online

Welcome [Name] Logout

Dashboard

- Home
- Account Settings
- Account Balance
State Balance: \$0.00
Region Balance: \$0.00
- Teacher Reports
- Student Enrollment
Set Student Access Code
Students Pending Approval (1)
Import from AET
- Event Registration
- Directory

Import Students from AET

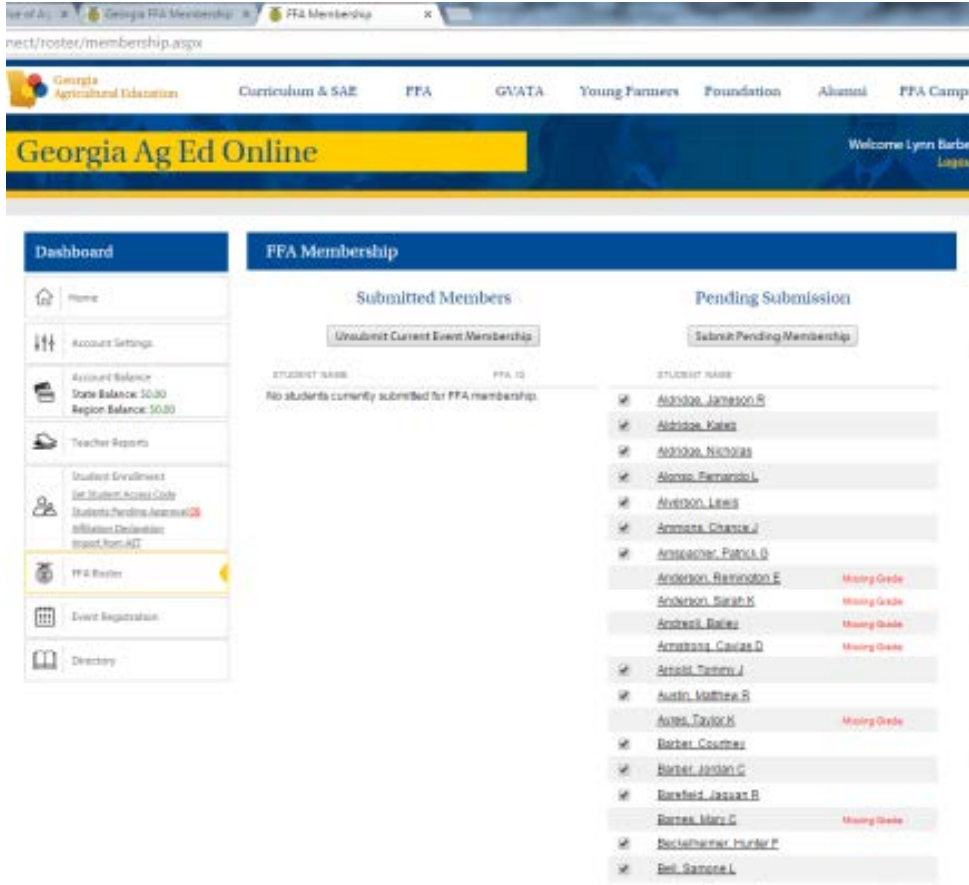
GA Ag Ed Students		In AET and NOT in GA Roster	
NAME	GRAD YEAR		STUDENT NAME
Aldridge, Jameson R	2018	<input checked="" type="checkbox"/>	Allen, Gershon
Aldridge, Kaleb	2017	<input checked="" type="checkbox"/>	Anderson, Octobria
Aldridge, Nicholas	2015	<input checked="" type="checkbox"/>	Bachhofer, Zachary
Alonso, Fernando L	2015	<input checked="" type="checkbox"/>	Bacon, Cameron
Alverson, Lewis	2017	<input checked="" type="checkbox"/>	Baldree, Trevor
Ammons, Chance J	2018	<input checked="" type="checkbox"/>	Baxter, Scott
Amspacher, Patrick G	2015	<input checked="" type="checkbox"/>	Bennett, Dawson
Anderson, Remington E		<input checked="" type="checkbox"/>	Blackshear, Sandriqua
Anderson, Sarah K		<input checked="" type="checkbox"/>	Bowden, Yolanda
Andreoli, Bailey		<input checked="" type="checkbox"/>	Bronner, Nazja
Armstrong, Cavius D		<input checked="" type="checkbox"/>	Brown, Joshua
Arnold, Tommy J	2017	<input checked="" type="checkbox"/>	Brown, Sakura
Austin, Matthew R	2016	<input checked="" type="checkbox"/>	

2. After reviewing students on the right, click “Import Selected Students from AET” to move AET students into your Enrollment information on the left.
3. After importing from AET, please return to Student Enrollment tab to check all student required fields for each student. *Not all fields from AET will import into our website. Teachers will need to verify /add Course information on each student.*

This page reviews the FFA Roster tab on the Georgia Ag Ed Online teacher portal

The **FFA Roster** cannot be completed / submitted until all students have been correctly entered with complete required information on the **Student Enrollment Tab**.

1. Click on FFA Roster from the Georgia Ag Ed Online Dashboard.



2. Students listed on the right under **Pending Submission** with check marks are ready to be submitted to the FFA Roster. All students without a check mark are missing required information (address, SAE, Course, grade, etc.)
3. Only students who were marked as **FFA member** in their account type on the **Student Enrollment** screen will show on the right under **Pending Submission**. If a student was marked as Ag Ed Only, they will not be show on this screen.
4. Once students information is complete, please click “Submit Pending Membership” and all students with a check mark will automatically be moved to the left hand side. All students on the left hand side are considered Georgia FFA members, and eligible to compete in CDE’s and/or FFA events.

This page reviews the Account Balance tab on the Georgia Ag Ed Online teacher portal

Account Balance tab will be your source for invoices generated from the Georgia Ag Ed Online system. This may include:

- ✓ State FFA Roster invoices
 - These will automatically generate as soon as you click FFA Roster is submitted.
 - FFA Office will post payments as received and you can check your State FFA Office balance.
 - Invoices can be saved as PDF file to email to bookkeeper.
- ✓ Region Office Invoices:
 - Automatically generated as soon as you register for an event with fees (t-shirts).
 - This balance is currently set to \$0.00, even though invoices will be available for teachers to download for all region events as needed. We may use this feature in the future to post payments for region /area events.

State Office (Roster Balance):

Georgia Agricultural Education Curriculum & SAE FFA GVATA Young Farmers Foundation Alumni FFA Camps

Georgia Ag Ed Online Welcome Lynn Barber Logout

Dashboard

- Home
- Account Settings
- Account Balance**
State Balance: \$1,969.00
Region Balance: \$0.00
- Teacher Reports
- Student Enrollment
- Set Student Access Code
- Students Pending Approval (1)

Ware County High Account History STATE BALANCE REGION BALANCE

Current State Office Balance: **\$1,969.00**

DATE	DESCRIPTION	CHARGE	CREDIT
8/24/2015	2015-2016 Fall FFA Membership Students Submitted: 179	\$1,969.00	PDF Invoice #283

Region Office Balance:

Georgia Agricultural Education Curriculum & SAE FFA GVATA Young Farmers Foundation Alumni FFA Camps

Georgia Ag Ed Online Welcome Lynn Barber Logout

Dashboard

- Home
- Account Settings
- Account Balance**
State Balance: \$1,969.00
Region Balance: \$0.00
- Teacher Reports
- Student Enrollment
- Set Student Access Code
- Students Pending Approval (1)

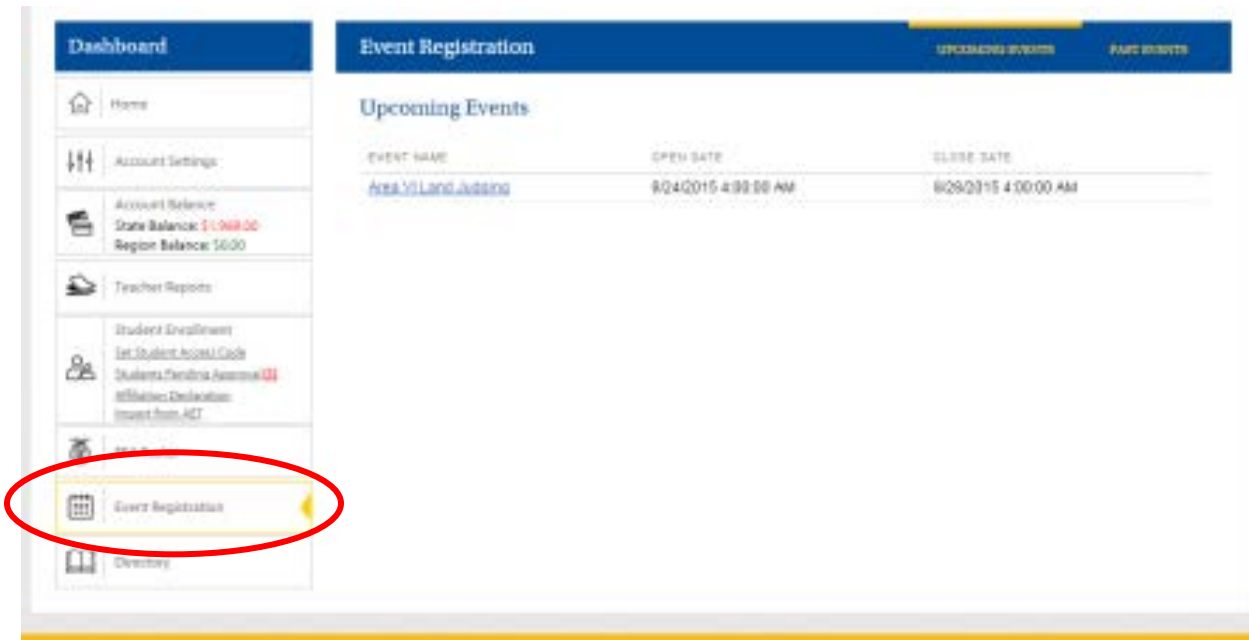
Ware County High Account History STATE BALANCE REGION BALANCE

Current Region Balance: **\$0.00**

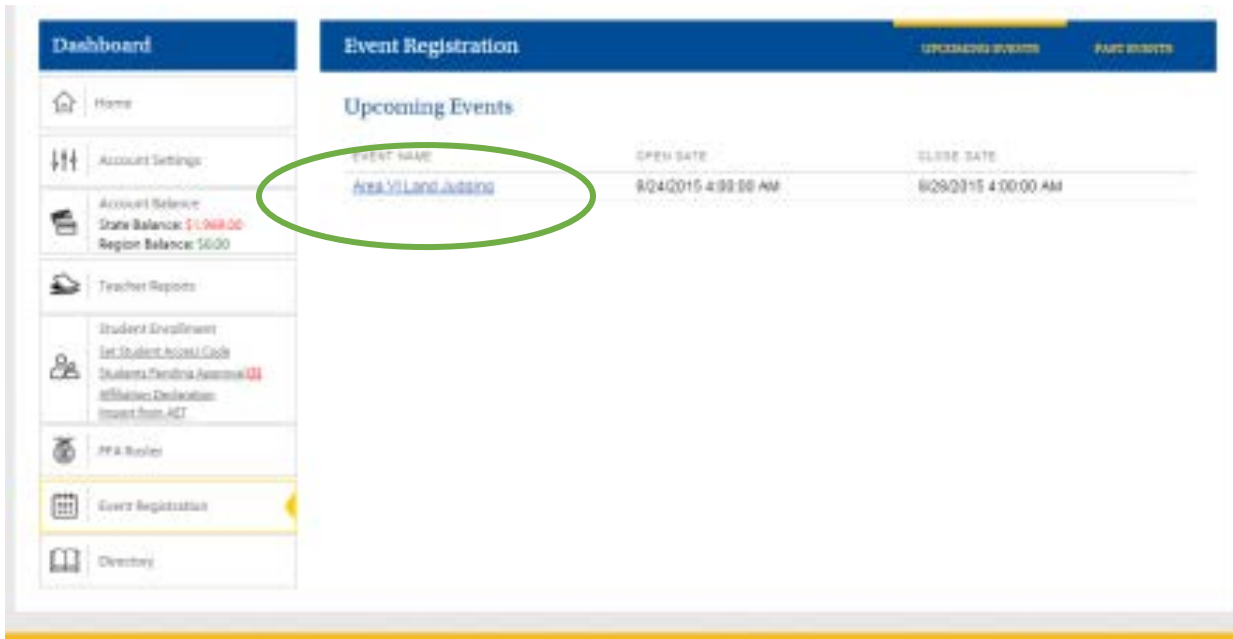
DATE	DESCRIPTION	CHARGE	CREDIT
8/24/2015	Area VI Land Judging T Shirt Event Confirmation #10021	\$96.00	PDF Invoice #279
8/24/2015	Area VI Land Judging Event Confirmation #10020	\$60.00	PDF Invoice #269
8/21/2015	South region land judging cde Event Confirmation #10019	\$0.00	PDF Invoice #262

This page reviews the Event Registration tab on the Georgia Ag Ed Online teacher portal

1. Click on Event Registration to register for all CDE's offered in your Area / Region.



2. Click on the Event you want to register for:



- Click Edit to register for the Junior / Senior or T Shirts needed.

The screenshot shows the Georgia Ag Ed Online dashboard. The left sidebar contains navigation options: Home, Account Settings, Account Balance (State Balance: \$1,969.00, Region Balance: \$0.00), Teacher Reports, Student Enrollment (Set Student Access Code, Students Pending Approval (1), Affiliation Declaration, Import from AET), FFA Roster, and Event Registration. The main content area is titled 'Area VI Land Judging' and contains a table with the following data:

NAME	PRICE	OPENINGS	QUANTITY	SUB TOTAL	
Area VI Junior Land Judging	\$0.00	No Max	3	\$0.00	Edit
Area VI Senior Land Judging	\$0.00	No Max	4	\$0.00	Edit
T Shirts	\$12.00	No Max	5	\$60.00	Edit
TOTAL				\$60.00	

- Choose your team member from the drop down menu on the right and click **Register**. You will see your students registered on the left. You can only select students who have been **Submitted** on FFA members on your **FFA Roster**.

The screenshot shows the Georgia Ag Ed Online dashboard with the 'Area VI Senior Land Judging' registration page. The left sidebar is identical to the previous screenshot. The main content area is titled 'Area VI Senior Land Judging' and includes a link to '<- Back to Main Event Registration'. Below the title, it says 'Please enter up to 4 students who will be competing in this event for your chapter.' There are two sections: 'Registered' and 'Available To Register'. The 'Registered' section shows a list with 'X Bridges, Chip'. The 'Available To Register' section has a note: 'Only students who are currently state submitted FFA members on your Georgia FFA Roster will show in the drop-down.' Below this note is a dropdown menu with 'Aldridge, Jameson R' selected and a 'Register' button next to it. A red circle highlights the dropdown menu and the 'Register' button.